

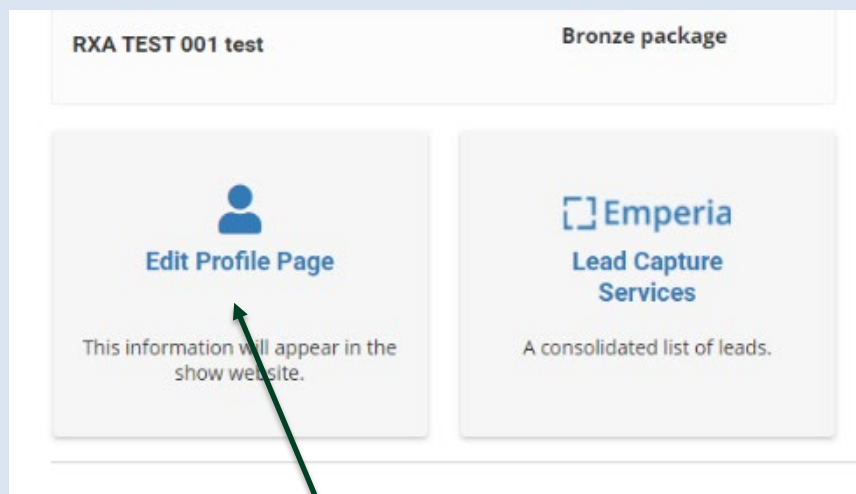
Your Step-by-Step guide to Task 1

(Your Online Directory information)

You can access the Task Hub from either the [Exhibitor Manual](#) or directly by using the this link - <https://www.waminingexpo.com.au/en-gb/exhibitor-manual.html>

If you have any issues logging in or can't remember your password please contact the team on 1800 571 960 or waminingexpo@rxglobal.com

Once you have logged in you will need to select the event you are updating (WA Mining Conference and Exhibition 2023) from the dropdown menu.



To update your Online Directory profile just click on the Edit Profile Page icon.

Just click on the edit button to
upload your cover image.

Exhibitor Profile

YOUR PROFILE

Profile completeness

62%

Translations

Default Language (English)

Profile

Company Administrators

When you upload your content on to this website you acknowledge and confirm that either you, the Exhibitor, own all intellectual property rights in that content, including in all images within that content or you have obtained the rights owner's formal consent to upload that content, including all images within that content and place that content on this website. In addition, personally identifying information should not be entered / uploaded in this profile.

Upload cover image

Formats: jpg, png

Max file size: 1MB

Minimum: 600x150px

The image will have a ratio of 4:1

It may be cropped to fit the ratio

Please ensure you own or have the
owner's consent to use this image



Upload logo

Formats: jpg, png

Max file size: 1MB

Recommended: 180x180px

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Click on the edit button
to upload your logo.

Use the 'Why visit our stand' section to let visitors know about your event specials, brand activations or new product releases.

You can include your social media links and the best contact details for visitors to use to contact your company.

Display Name *

ONLINE RETAILER CONFERENCE & EXPO - JULY 2022 SPECIFIC

Why visit our stand
Tell visitors why they should visit your stand. Maximum 200 characters

Description
Describe what your company does. Maximum 600 characters

Brands we represent
Tell visitors all the brands that your company will represent at the show

ONLINE RETAILER CONFERENCE & EXPO - JULY 2022 SPECIFIC
Gallery of products and services
Add products to your Profile to show what you have to offer. Upload an image and full details for each product.
[+ Add product](#)
Products added: 0

Stand: G109
[+ Add Session](#)

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You can then make note of all the brands you represent as well as upload product images.

Upload Documents

Select a category (Brochure, Case Study, White Paper, Press Release or Other) and upload the PDF file.

1 Select a category...

2 Upload PDF file

Maximum size 5MB per file.

Finally, you can upload brochures, press releases, white papers etc for visitors to access through the online directory.

If you or your team have any questions or queries, please feel free to contact the team for assistance

CUSTOMER SERVICE TEAM

T: 1800 571 960

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